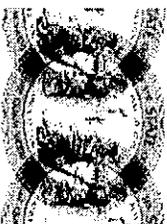


January 1, 2013

# DEPARTMENT OF HEALTH AND HUMAN SERVICES

The North Carolina Department of Health and Human Services, in collaboration with its partners, protects the health and safety of all North Carolinians and provides essential human services



## DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

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Authorized By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
DHHS Approval \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

# DEPARTMENT OF HEALTH AND HUMAN SERVICES

## DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION

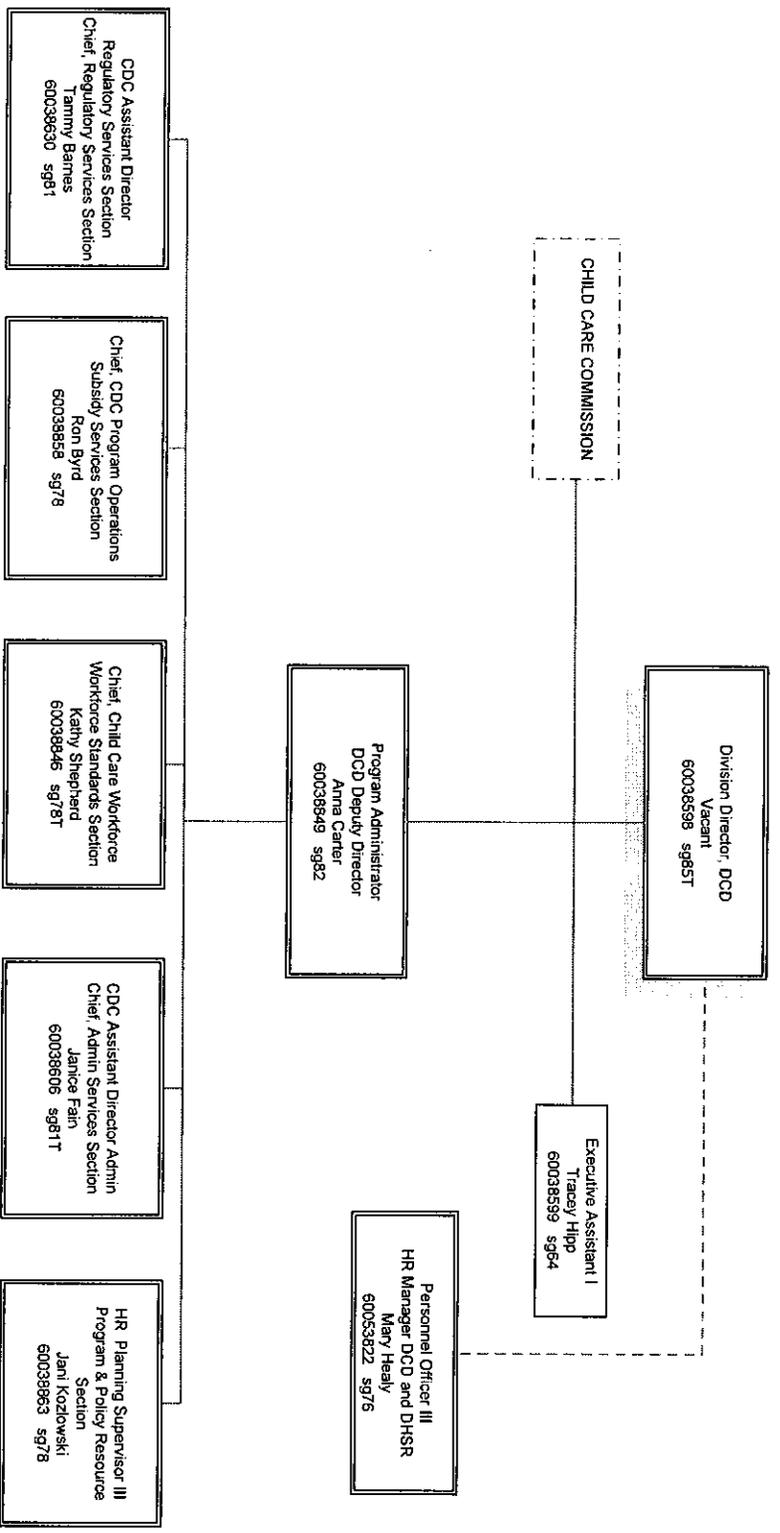
### Overall Structure

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
Overall Structure**

The social and economic future of North Carolina depends upon the success of our children. To that end, we implement quality standards, increase access for families, and collaborate to promote enhanced service delivery of care and education across the state.

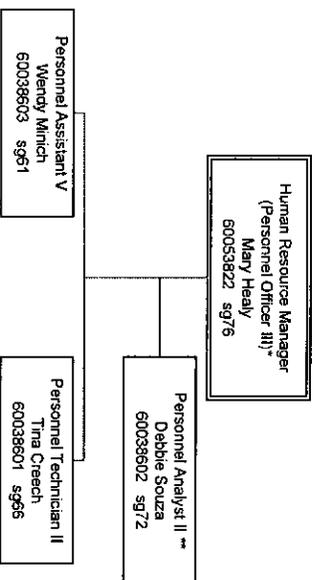
**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
DCDEE Overall Structure**



**Department of Health and Human Services  
Division of Child Development and Early Education  
Human Resource Section**

- Listens to and respects customer's needs**
- Provides a safe work environment for employees**
- Supports employee's learning and development**
- Collaborates and works as a partner with management**
- Maintains integrity and ethics in the daily business of the Department**
  - Provides excellent customer service**
- Challenges assumptions and takes initiative to solve problems**

Department of Health and Human Services  
Division of Child Development and Early Education  
Human Resource Section



\* Assigned to the Division of Health Service Regulation. Functions as Personnel Manager for both DCD and DHSR

\*\* Assigned to the Division of Child Development. Functions as the Classification Analyst for both DCD and DHSR

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
Program & Policy Resource Section**

Management of the Child Care Development Fund (CCDF) Plan;

Coordinating Communication for DCDEE;

Rulemaking through the NC Child Care Commission and the NC Social Services Commission;

Legislation oversight;

Oversight, Coordination and Evaluation of CCDF Quality Initiative Contracts;

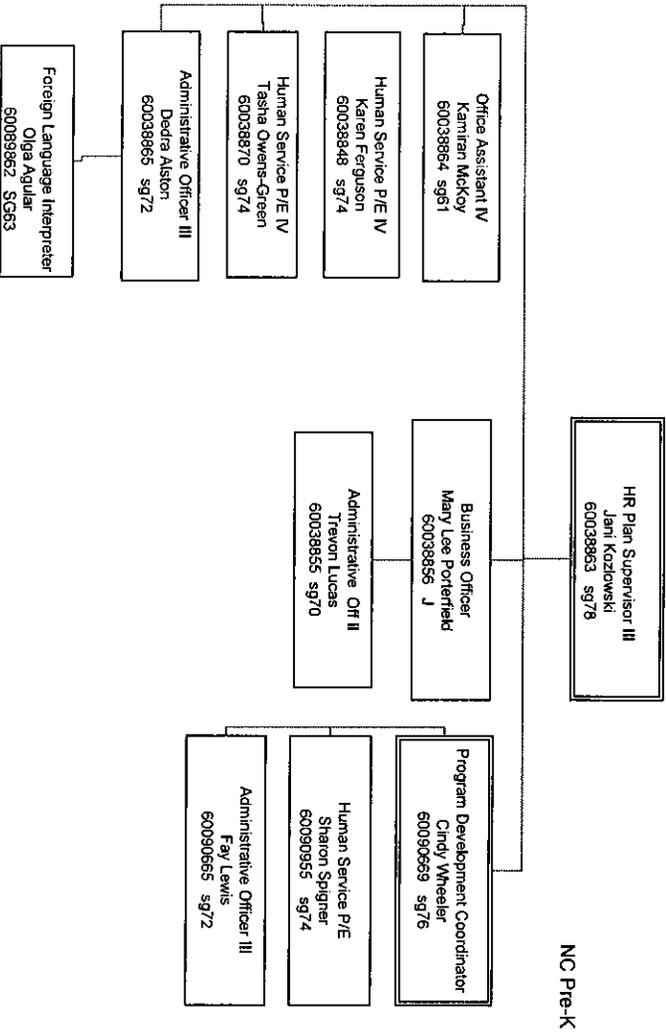
Coordination and Oversight for the NC Pre-Kindergarten Program;

Coordination and Oversight for the DCDEE activities funded under the Race to the Top – Early Learning Challenge Grant;

Early Educator Support, Licensure and Professional Development Unit;

Staff Support of DCDEE Projects for NC Child Care Commission, Advisory Committees and other interagency work groups

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
 Program & Policy Resource Section**



NC Pre-K

**Department of Health and Human Services  
Division of Child Development and Early Education  
Administrative Services Section**

**The Administrative Services Section supports the Division by helping with implementation of programs and policies.**

**Budget management, fiscal analysis, and financial reporting.**

**Purchasing and distribution of equipment and supplies.**

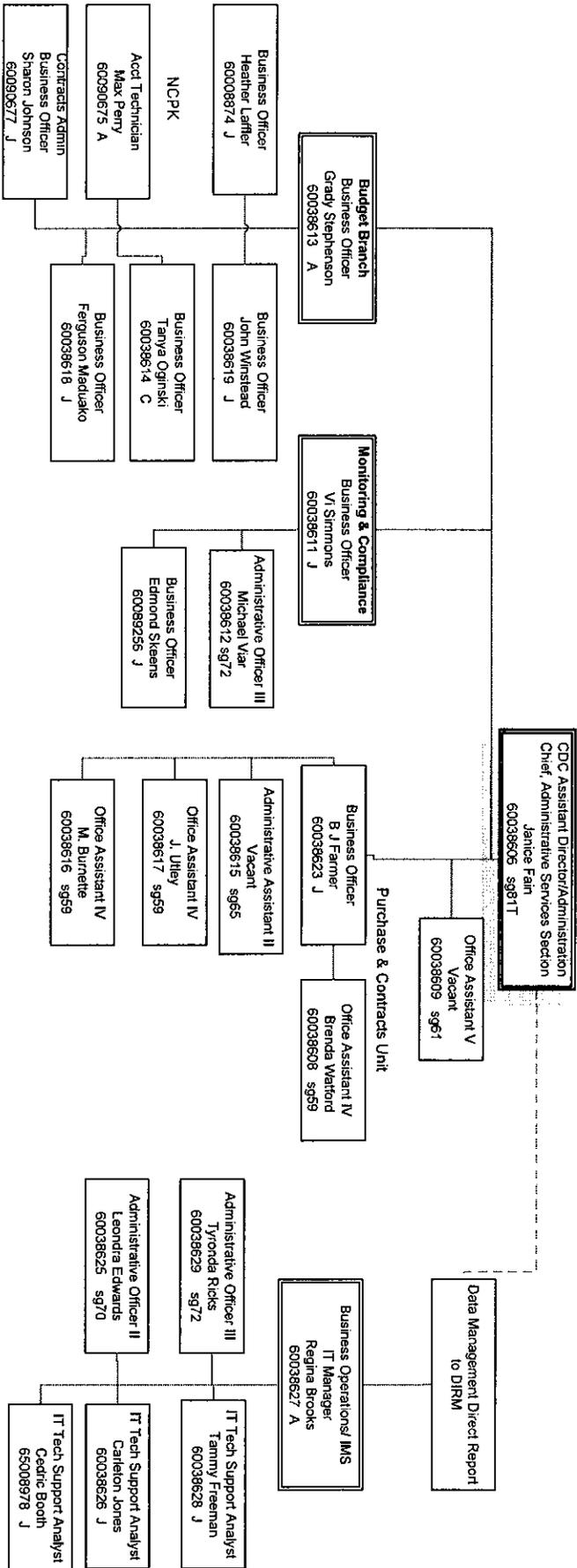
**Management and monitoring of contracts.**

**Design, maintenance and support of information systems.**

**Management and planning for the Division technology.**

**Emergency management, health and safety policy responsibilities.**

# Department of Health and Human Services Division of Child Development and Early Education Administrative Services Section



IT direct report to DIRM

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
Division of Child Development and Early Education  
Workforce Standards Section

The Workforce Standards Section promotes quality early care and education experiences for young children through the assessment of the education, training, and other regulatory requirements of child care staff. The Section works with statewide contracts supporting workforce development and implementation and also childcare resources and referral services. This Section also administers the consolidated DHHS, Criminal Record Check processes .



**Department of Health and Human Services**  
**Division of Child Development and Early Education**  
**Regulatory Services Section**

The Regulatory Services Section is responsible for monitoring child care facilities for compliance with applicable licensing requirements.

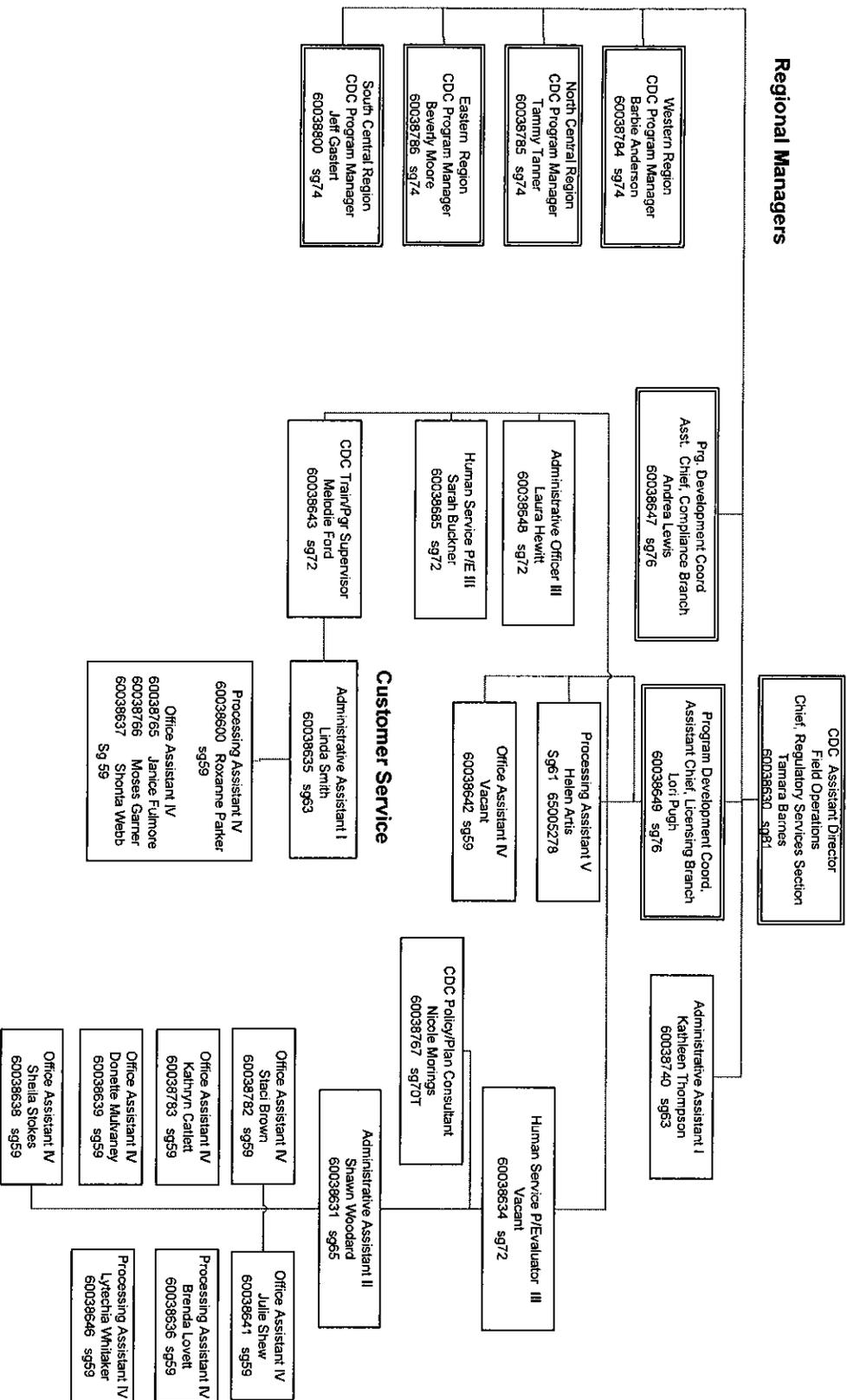
The primary objectives of this Section are:

- To license, monitor, and provide technical assistance and consultation to help current and potential operators achieve and maintain compliance with applicable requirements;
- To investigate reports of noncompliance with child care requirements and allegations of child abuse and neglect in child care;
- To investigate reports of illegal operations and recommend appropriate action; and
- To take appropriate and authorized enforcement actions to ensure the safety and well-being of children in child care facilities; and
- To provide information to parents, child care professionals, and the public about child care requirements, needs and issues

# Department of Health and Human Services

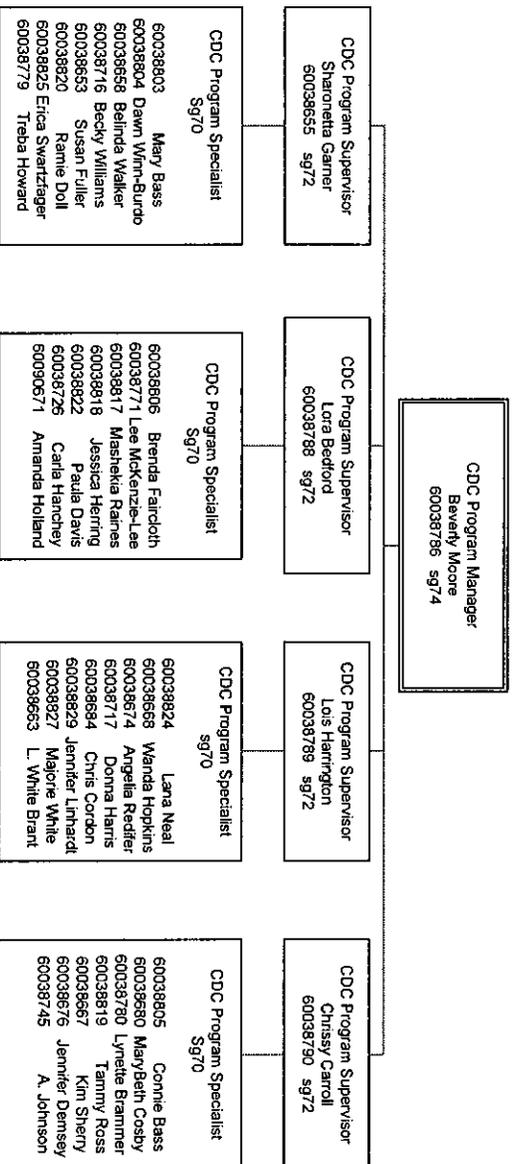
## Division of Child Development and Early Education

### Regulatory Services Section



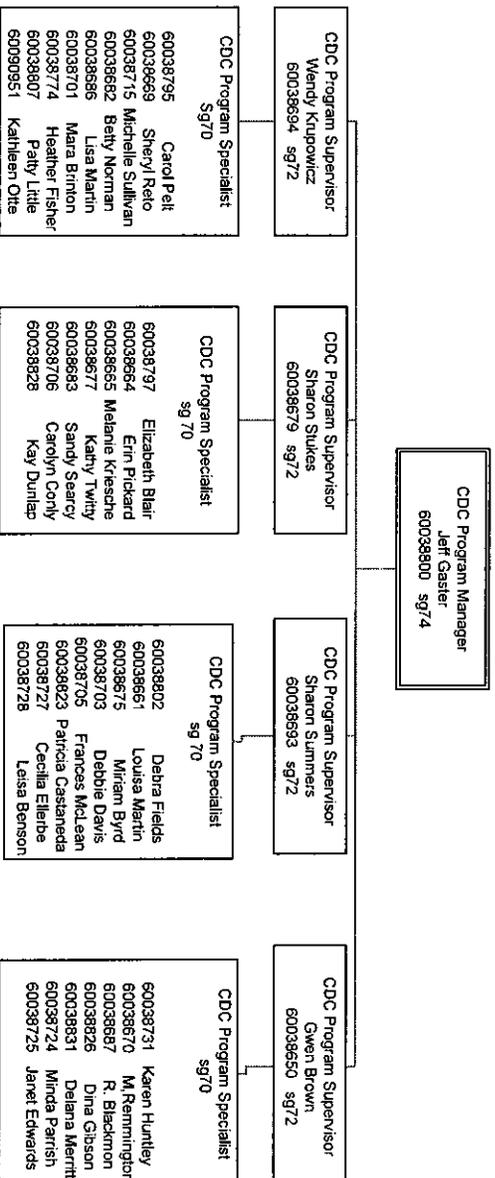
**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
Regulatory Services Section**

**Eastern Licensing Branch**



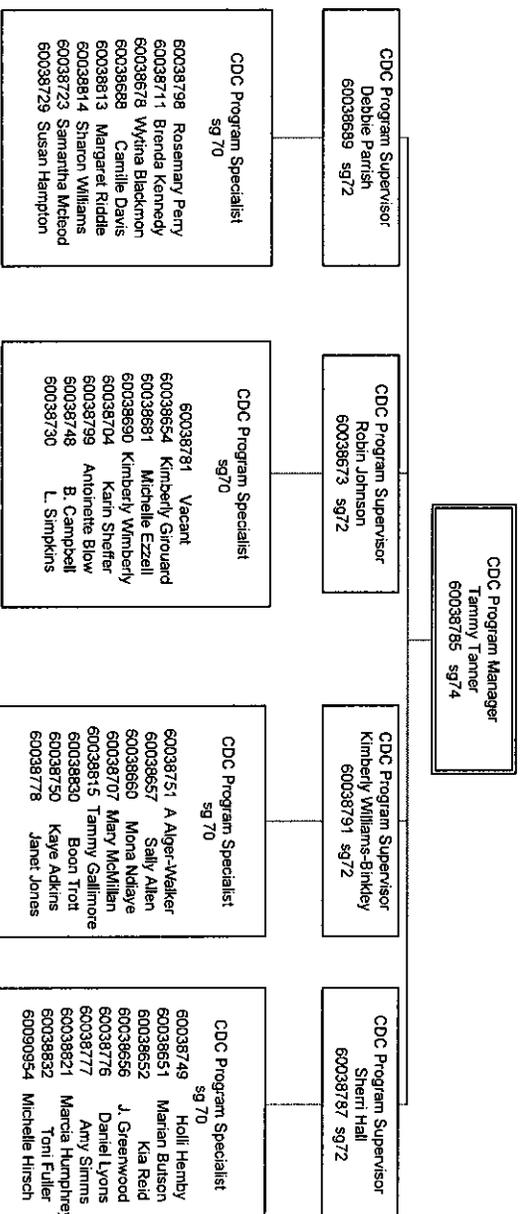
# DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION Regulatory Services Section

## South Central Licensing Branch



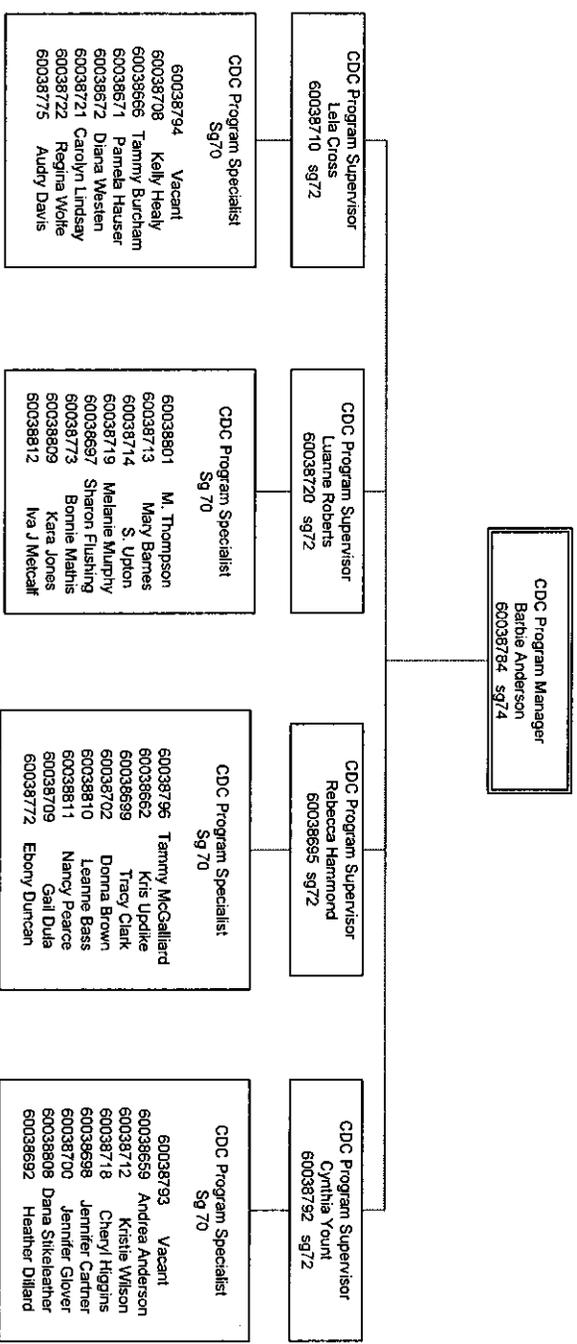
**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
Regulatory Services Section**

North Central Licensing Branch

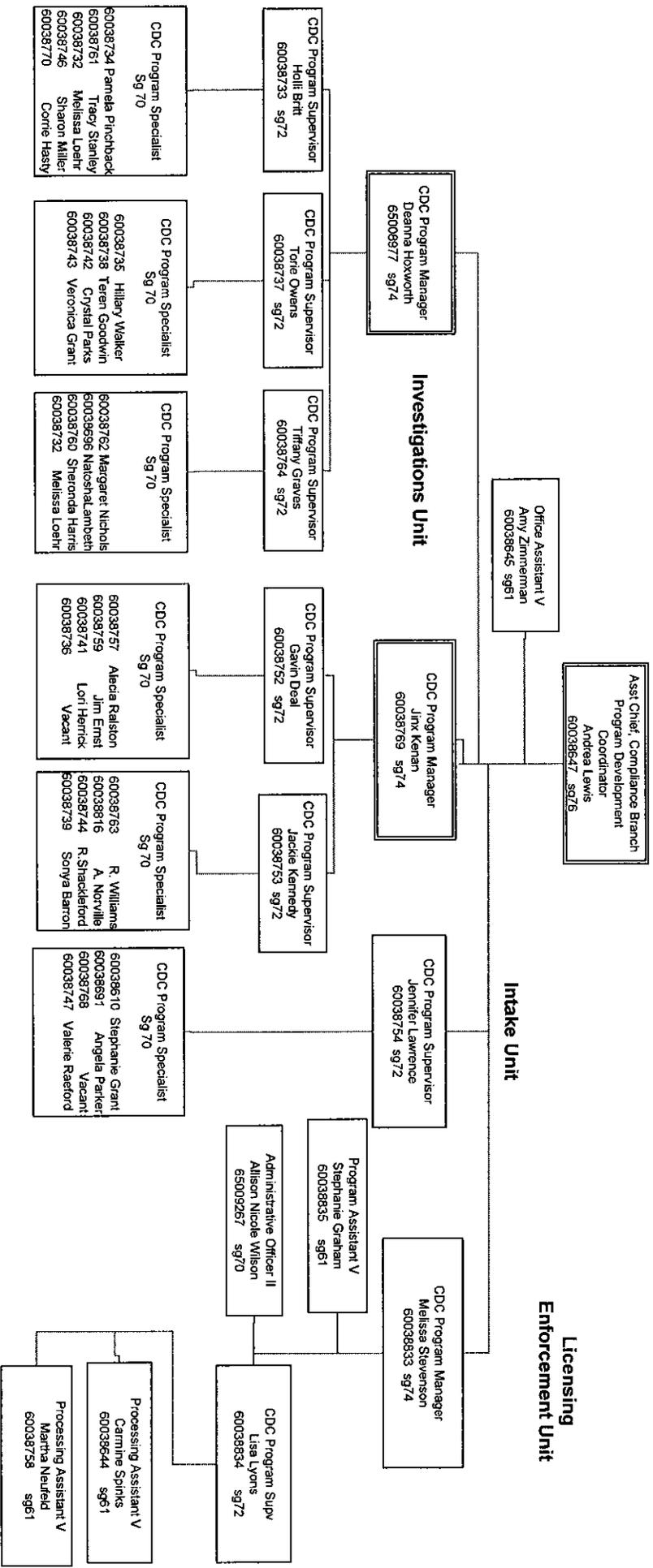


**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
Regulatory Services Section**

Western Licensing Branch



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD DEVELOPMENT AND EARLY EDUCATION  
Regulatory Services Section  
Compliance Branch**



**Department of Health and Human Services  
Division of Child Development and Early Education  
Subsidy Services Section**

The Subsidy Services Section increases access to child care for low income families in North Carolina by administering the Subsidized Child Care Program which includes the development and issuance of policy to local purchasing agencies.

# Department of Health and Human Services Division of Child Development and Early Education Subsidy Services Section

