

NORTH CAROLINA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE

COST ALLOCATION PLAN

FOR GRANTS AND CONTRACTS WITH THE DEPARTMENT
OF HEALTH AND HUMAN SERVICES

STATE OF NORTH CAROLINA

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE
COST ALLOCATION PLAN

INTRODUCTION

I. General Information

This plan has been developed in accordance with the cost principles and provisions of 45 CFR Part 74, Part 92 and Part 95 subpart E and OMB Circular A-87. Revisions in the plan will be submitted to the cognizant Federal agency whenever allocation methods shown in the plan become outdated due to organizational changes within the state agency, changes in federal law or regulations, or other similar changes.

Costs directly billed or allocated to the Division of Medical Assistance are further allocated according to the Division's cost allocation plan.

This administration and supervision encompasses the following programs:

A. Federal Programs

1. Title XIX - Medical Assistance Program *CFDA #93.778*
2. Title XXI - State Children's Insurance Program *CFDA #93.767*
3. Money Follows the Person Rebalancing Demonstration *CFDA # 93.791*

B. State and County Programs, Other Grants

1. Other Financial and General Assistance

Updates:

7-1-13 Revised General Information.

STATE OF NORTH CAROLINA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE
COST ALLOCATION PLAN

ORGANIZATIONAL NARRATIVE

The information related below is to meet the requirements for the State Cost Allocation Plan for the Division of Medical Assistance, Department of Health and Human Services, State of North Carolina.

The budget and accounting system of the Division of Medical Assistance (DMA) is based on a series of budget units or responsibility cost centers which have been used as a basis for this plan. The major divisions of responsibility are:

Director's Office

The Director's Office is responsible for the overall administration of the Division of Medical Assistance (DMA) in the North Carolina Department of Health and Human Services (NCDHHS). The Director is responsible for all executive decisions, strategic planning, and management of all programs, policies, budget, and interactions with DHHS, the general assembly, the Governor, and Centers for Medicare & Medicaid Services (CMS). This position ensures that the residents of NC are provided access to high quality medically necessary health care through cost-effective purchasing of health care services and products. The Director reports to the Assistant Secretary for Health Policy. In addition to supervising the senior management team, the Director also supervises the Director's Office administrative staff and Human Resources.

Business Operations

The Business Operations Section is responsible for budgeting, forecasting, contracts, fiscal impacts and notes, and financial reporting for the Division of Medical Assistance (DMA). This Section also assists the Director in strategic planning and directing the key business operational activities of the Division to meet its goals and objectives. This Section works with the North Carolina General Assembly fiscal research division, the DHHS Chief Financial Officer, the Office of State Budget Management, the State Auditor's Office, the DHHS Office of Internal Audit, the Office of Medicaid Management Information Services (OMMIS) and Federal Representatives.

Clinical Operations

The Clinical Operations Section is responsible for overseeing the development and implementation of all Medicaid-billable services and all contracts with managed care and utilization review vendors. This Section oversees eligibility policy dissemination and training to all 100 Division of Social Services (DSS) offices; oversees Non Emergency Medical Transportation (NEMT) policy and serves as the primary liaison to North Carolina Families Accessing Services through Technology (NCFAST) program. This Section oversees the Computer Sciences Corporation (CSC) Medicaid provider enrollment, verification and credentialing (EVC) enrollment process. Also, assists the Director in strategic planning and directing the key operational activities of the Division to meet its goals and objectives; assuring that clinical policies are effective for managing the Division's budget and achieving optimal access to care and clinical outcomes; and managing and overseeing the Division's provider enrollment and recipient eligibility. This Section includes Clinical Policy and Programs, Behavioral Health and Recipient and Provider Services.

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Updates:

8-1-13 Revised Business Operations and Clinical Operations.