

STATE OF NORTH CAROLINA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF SERVICES FOR THE BLIND AND
DIVISION OF SERVICES FOR THE DEAF AND THE HARD OF HEARING
COST ALLOCATION PLAN

Introduction

I. General Information

This plan has been developed in accordance with the cost principles and provisions of 45 CFR Part 74, Part 92 and Part 95 subpart E and OMB Circular A-87. Revisions in the plan will be submitted to the cognizant Federal agency whenever allocation methods shown in the plan become outdated due to organizational changes within the state agency, changes in federal law or regulations, or other similar changes.

Costs directly billed or allocated to the Division of Services for the Blind and Deaf and Hard of Hearing are further allocated according to the Division's cost allocation plan.

The administration and supervision encompasses the following programs:

A. Federal Programs

1. Rehabilitation Services Vocational Rehabilitation Grants to States, CFDA # 84.126
2. Independent Living State Grants, CFDA # 84.169
3. Rehabilitation Services Independent Living Services for Older Individuals Who are Blind, CFDA # 84.177
4. Supported Employment Services for Individuals with the Most Significant Disabilities Supported Employment State Grants, CFDA # 84.187
5. Rehabilitation Training State Vocational Rehabilitation Unit In-Service Training, CFDA # 84.265
6. Social Services Block Grant, CFDA # 93.667

- B. State and County Programs, Other Grants
 - 1. State Independent Living – 100% State
- C. Private Grants

DSB NARRATIVE

The information related below is to meet the requirements for establishing the State Cost Allocation Plan for the Division of Services for the Blind (DSB), which falls under the Department of Health and Human Services, State of North Carolina.

The budget and accounting system of DSB is based on a series of budget units or responsibility cost centers which have been used as a basis for this plan. The major divisions of responsibility are:

Fund 1110—Administration

The purpose of this fund is to provide management and administrative support services to clients and employees in accomplishing the mission of the DSB Management and administration support services include planning, developing, coordinating, and evaluating the activities, programs, and services developed under the authority of the Rehabilitation Act through the state appropriations for individuals with significant disabilities ensuring service in a timely manner. Also included in this fund are fiscal and contract management, human resources and training and information technology services.

Fund 1420—Medical Eye Care

The Medical Eye Care Program is a program whose primary purpose is the prevention of blindness and restoration of vision. This program provides consumer education and service intervention by eye care professionals through one-on-one direct client services including eye exams, surgery, and the purchase of eye glasses that facilitate the prevention or reduction of vision loss.

Fund 1451—Independent Living Services

The Independent Living Services Program is a program designed to enable blind and visually impaired individuals to live independently and safely in their homes and community by meeting their demands of daily living. This program provides consumer

education and services throughout North Carolina and includes counseling, food preparation, personal care, home management techniques, lighting and contract, communication, safe travel training, health and additional community resources. Services are provided by the Social Worker for the Blind located in all 100 North Carolina counties.

Fund 1452—Independent Living Rehabilitation and Older Blind Programs

Since 1935, DSB has been charged by the Rehabilitation Services Administration to provide comprehensive services, provided by specialized staff, to individuals who are blind, deaf-blind and visually impaired. Tangible services are designed to help individuals regain or maintain independence in the home, community and at work. Services can be provided directly to an individual in their home or in community group learning settings call Mini Centers. Mini Centers are community-based classes held from 6-12 weeks, once or twice a week, for 4 hours per class. Transportation is coordinated by Independent Living Rehabilitation Counselors (ILRC) and provided at no cost to Mini Center participants.

Services provided include extensive instruction to prevent an individual from becoming institutionalized because of the onset of vision loss due to conditions such as diabetes, macular degeneration, glaucoma, cataract or other causes.

Fund 1481—Vocational Rehabilitation Services

Vocational Rehabilitation Services (VRS) provide a variety of job-related services: job development, outreach and networking with business and industry, job placement, job retention, and on-the-job support to individuals who are eligible for counseling and placement services. Services are provided and coordinated as agreed upon by the eligible individual and the VRS Counselor in an Individualized Plan for Employment (IPE). Counseling (including information and referral) and placement may extend throughout the entire life of the Rehabilitation Plan for an individual to maintain gainful employment. Also contractual agreements between the North Carolina DVRS and the local school systems provide vocational rehabilitation services to students with disabilities who meet the division's eligibility criteria. These agreements specifically target youth in transition. Once consumers are determined eligible, Vocational Rehabilitation provides the following job related services: vocational evaluation, vocational training, job development, outreach and networking with business and industry, job placement, job retention, and on-the-job supports. In addition, these direct services provide the coordination and procurement of goods and services provided by VRS to assist eligible individuals to obtain and retain employment. Depending on individual needs, services may include assessment, diagnosis and treatment, training, rehabilitation technology, job-related services, tools, equipment, and initial stock for small businesses. Additional services provided to support achievement of the

employment outcome include transportation, personal assistance, and interpreter and reader services. Successful employment is defined as maintaining a job for a minimum of ninety days and post-employment services may be provided when required for job retention.

Fund 1482—Business Enterprises Program

Trains and places legally blind individuals in food service and vending operations. Currently in North Carolina, there are 81 locations statewide generating annual sales of 11.3 million and an average operator income of \$41,600. Priority for food service and vending rights on federal property was established by the Randolph-Sheppard Act of 1936. North Carolina General Statutes extend this priority on state property as well. Once placed, blind vendors are considered independent contractors and return 17% of their monthly income to DSB to be used as federal matching funds for program operations.

DSDHH-NARRATIVE

The information related below is to meet the requirements for establishing the State Cost Allocation Plan for the Division of Services for the Deaf and the Hard of Hearing (DSDHH), which falls under the Department of Health and Human Services, State of North Carolina.

The budget and accounting system of the DSDHH is based on a series of budget units or responsibility cost centers which have been used as a basis for this plan. The major divisions of responsibility are:

Fund 1160 – State Capacity Building

DSDHH through its Director's Office and professional staff provides consultation, training and other types of technical assistance to state level agencies and organizations that have statewide impact in North Carolina. Services are provided to help break down barriers to communications and to help ensure the capacity to deliver health and safety services to deaf, hard of hearing and deaf-blind North Carolinians.

Fund 1261 – Access and Outreach Deaf Community Local Agency

Education and technical assistance provided to agencies and organizations locally serve to break down barriers to communication with the deaf, hard of hearing and deaf-blind individuals as a result of working with these public and private, for-profit or non-profit organizations.

Fund 1262 – Access and Outreach Deaf Community Citizen

Outreach and education activities such as, but not limited to: educational and informational mailings, public service announcements (PSA's), OPEN/net programming, ads and articles in publications, exhibit booths and educational presentations.

Fund 1410 – Client Services

The purpose of these funds is to help assure that adults with health and safety needs receive support services before those needs worsen.

Fund 6111 – Management and Support

This fund contains receipt supported activity for Services Support. Service Support has been standardized across all DHHS divisions and offices when possible to have a uniformed presentation that will provide consistent data and information. These primary service support functions include human resources, budget and analysis, purchasing and contract management, information technology, along with the management, policy development, and evaluation of services and activities necessary for the Division to achieve its outcomes.

Fund 6161 – Deaf State Capacity Building

This fund represents receipt- supported activity for Services for the Deaf and the Hard of Hearing which provides consultation, training and other types of technical assistance to state level agencies and organizations that have statewide impact in North Carolina.

Services are provided to help break down barriers to communication and to help ensure the capacity to deliver health and safety services to deaf, hard of hearing and deaf-blind North Carolinians.

Fund 6261 – Deaf Community Local Capacity Building

This fund represents receipt-supported activity that assures that children and/or adults have access to consistent and accurate health and safety information. Education and technical assistance provided to agencies and organizations locally serve to break down barriers to communication with the deaf, hard of hearing and deaf/blind individuals as a result of working with these public and private, for -profit or non-profit organizations.

Fund 6262 – Deaf Community Citizen Capacity Building

This fund represents receipt-supported activity that assures that children and/or adults have access to consistent and accurate health and safety information. Outreach and education activities such as, but not limited to: educational and informational mailings, public service announcements (PSAs), OPEN/net programming, ads and articles in publications, exhibit booths and educational presentations.

Fund 6415 – Client Services

This fund represents receipt-supported activity that assures that adults with health and safety needs receive support services before those needs worsen.

Client Services are provided to all deaf, hard of hearing, deaf-blind North Carolinians and their families through the Regional Centers and include: advocacy, counseling, consultation, technology training, information and referral, consumer skills development, telecommunications and emergency alerting equipment distribution, self-advocacy skills development, advocacy in accessing housing, transportation, healthcare services, emergency alert and response services, law enforcement, judicial system, understanding ones rights under the Americans with Disabilities Act of 1990, Section 504 of Rehabilitation Act of 1973 and other related statutes, training family members how to effectively communicate with an older adult with hearing loss and other activities.

Fund 6725 – NC Telecommunication Relay Services

This fund is used to administer resources which come from telephone land lines to support the contract for telephone relay services in North Carolina (RELAY NC) and provides for telecommunications equipment distribution services to ensure that deaf, hard of hearing, deaf-blind and speech-impaired individuals achieve functional equivalency in accessing telecommunications systems. Outreach and technology support services are also offered by this program.

Fund 6726 – Wireless Telecommunication Relay Services

This fund is used to administer resources which come from telephone wireless lines which help to provide for the distribution of telecommunications equipment, specifically hearing aids with tele-coil, and adaptive emergency equipment to ensure that deaf, hard of hearing, deaf-blind, and speech-impaired individuals achieve functional equivalency in accessing telecommunications and emergency alerting systems. Outreach and technology support services are also offered by this program.