



**NORTH CAROLINA
DEPARTMENT OF
HEALTH & HUMAN SERVICES**

**Public Assistance
Cost Allocation Plan**

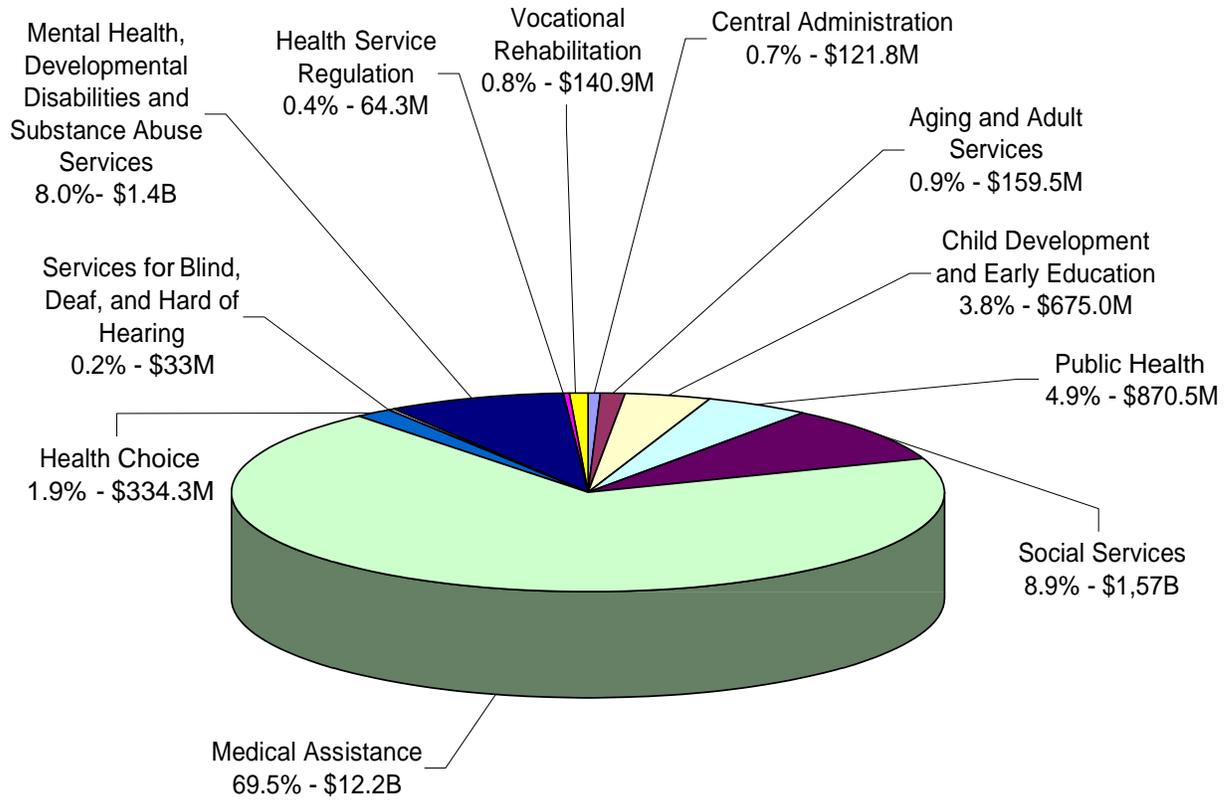
Department of Health and Human Services Overview

The North Carolina Department of Health and Human Services (DHHS) is the largest single agency in State government in terms of the budget and second largest in terms of number of employees. The Department is responsible for ensuring the health, safety and well-being of all North Carolinians, providing human services needs for fragile populations, such as the mentally ill and the developmentally disabled, and helping low-income North Carolinians achieve economic independence. The Department touches the lives of virtually every North Carolinian from birth to transition to end of life through programs such as Medicaid, foster care, prenatal programs, child development programs, food programs and regulation of long term care facilities and hospitals.

Basic Summary

Total number of positions and employees	18,196
Total number of employees	16,371
Number of permanent employees	16,329
Number of temporary employees (including contract workers on a payroll)	445
Employees in Raleigh/Wake County	6,469
Employees outside of Raleigh/Wake County	10,309
Authorized General Fund budget SFY 12-13	\$17,605,675,898
Receipts	\$ 12,908,295,745
State appropriations	\$ 4,697,381,153
Number of Departmental Divisions/Offices	24

**DHHS Budget by Division
SFY 12-13 Total Requirements- \$17.6B ***



* September, 2012 Authorized

DHHS Divisions-Organizational Overview

Division of Aging and Adult Services (DAAS)

Purpose

The Division of Aging and Adult Services (DAAS) is responsible for planning, administering, coordinating and evaluating a wide range of policies and programs supported by state and federal funds (i.e., Older Americans Act, Social Services Block Grant, Medicaid, State/County Special Assistance and state appropriations) designed to promote the independence and enhance the dignity of North Carolina's older adults and persons with disabilities and their families through a community-based system of opportunities, services, benefits and protections that offer choice. DAAS also works to help prepare younger generations to enjoy their later years.

Local Structure

Through partnering with Area Agencies on Aging, County Departments of Social Services, County Departments and Councils on Aging, other local services and programs for older adults, persons with disabilities, senior leaders, and other public and private interests, the Division plans, administers, coordinates, and evaluates a community-based system of opportunities, services, benefits, and protections to advance the social, health, and economic well-being of seniors and persons with disabilities and their families.

Division of Services for the Blind (DSB)/Division of Services for the Deaf and the Hard of Hearing (DSDHH)

Purpose-DSB

The Division of Services for the Blind's (DSB) mission is to enable people who are blind or visually impaired to reach their goals of independence and employment. DSB is responsible for administering programs that help people with visual impairments secure employment, live independently, avoid further vision loss and/or have vision restored. As part of its efforts to assist individuals in preparing for employment, DSB operates a Rehabilitation Center for the Blind. The Center primarily serves adults but also provides summer programming for high school and college students. DSB also administers and provides support services to blind individuals who receive training to operate food service facilities in public and private sector settings and in some highway rest areas.

Structure

DSB receives policy direction from the Commission for the Blind/State Rehabilitation Council (CB/SRC). DSB has Raleigh and field based staff and is divided into the following sections: Business Enterprises, Independent Living Services, Medical Eye Care Services, Vocational Rehabilitation Services and Rehabilitation Center for the Blind & Evaluation Unit.

Local Structure

DSB's administrative offices are located in Raleigh. District offices in Asheville, Charlotte, Winston-Salem, Raleigh, Fayetteville, Greenville and Wilmington provide services to consumers in the various program areas. The social workers are located primarily in the Division of Social Services (DSS) offices rather than in DSB district offices, giving them a presence in the counties that they serve and allowing for a closer working relationship with staff of, and access to, the resources of the local DSS office.

Purpose-DSDHH

The Division of Services for the Deaf and the Hard of Hearing (DSDHH) is responsible for assuring that North Carolinians who are deaf or hard of hearing have full and equal access to the services and opportunities available to all people. Services and opportunities include but are not limited to: employment, housing, health care, law enforcement, transportation, telecommunications and emergency preparedness and response. DSDHH reviews programs for the target population, provides a network of regional centers for access to services, researches information relative to all aspects of deafness, promotes public awareness of issues affecting the target population, provides technical assistance to agencies and organizations in the development of services and administers the Telecommunications Relay Service (TRS).

Structure

DSDHH takes direction from the Deputy Secretary for Long-Term Care and Family Services and receives advice from the North Carolina Council for the Deaf and the Hard of Hearing. DSDHH's staff is Raleigh and field based. The regional centers are entirely funded and managed from DSDHH funds, with no county or other local involvement.

Local Structure

The Division has seven regional centers located in the following cities that serve the entire state: Asheville, Morganton, Charlotte, Greensboro, Raleigh, Wilson and Wilmington. In addition to the target population, these centers serve local and regional agencies such as law enforcement, judicial, housing, transportation, health care and social services to ensure their services are appropriate and accessible to the target population. Services include but are not limited to advocacy, information, referral, consumer skills development, counseling, training, consultation. Another service is technological (assistive listening devices, specialized telecommunications equipment and hearing aids) assessment and training. All regional centers are co-located with at least one other DHHS agency.

Division of Child Development and Early Education (DCDEE)

Purpose

The social and economic future of North Carolina depends upon the success of our children. To that end, the Division of Child Development and Early Education (DCDEE) implements quality standards, increases access for families and collaborates with other state and local agencies to promote enhanced service delivery of care and education across the State.

Structure

The Division of Child Development and Early Education has Raleigh and field-based staff. The Division enforces child care licensing regulations adopted by the NC Child Care Commission.

The Director's office is responsible for licensing enforcement, providing human resources support, and research and special projects that support the Division. The Regulatory Section monitors child care programs for compliance with licensing requirements. The Workforce Standards Section supports child care providers by providing professional development, verifying the educational credentials and performing the department's criminal background checks. The Subsidy Services Section blends several federal and state funds into one funding stream that is allocated to local purchasing agencies and then reimburses the local agencies for child care expenditures made from their allocations through an automated system. The Administration Section is responsible for the Division's automation, contracting, budgeting, purchasing and maintenance of Division property.

Local Structure

Each year, DCDEE allocates subsidized child care funds that are utilized by local purchasing agencies (usually local departments of social services). Families seeking assistance paying for child care apply at these local purchasing agencies. The local purchasing agencies determine eligibility for services and enroll providers who wish to participate in the subsidized child care program. The Division has administrative authority as to how the child care funds may be spent. Local departments of social services, in conjunction with division staff, also investigate allegations of child abuse or neglect in child care programs.

Division of Health Service Regulation (DHSR)

Purpose

The Division of Health Service Regulation's (DHSR) mission is to provide for the health, safety and well-being of individuals through effective regulatory and remedial activities, including appropriate consultation and training opportunities, and by improving access to health care delivery systems through the rational allocation of needed facilities and services. DHSR works with the State Health Coordinating Council to develop the State Medical Facilities Plan which: sets out needed facilities and services; issues Certificates of Need to develop health care facilities and services; reviews and approves construction plans for facilities to conform with building and physical plant requirements; licenses and monitors health and residential facilities to conform with the general statutes, administrative rules, and federal Medicare certification requirements; maintains a registry of non-licensed healthcare personnel who meet training and competency requirements; provides technical assistance and regulatory oversight to all emergency medical services systems in the State; inspects local jails and detention facilities; and staffs the NC Medical Care Commission, which promulgates licensure rules and issues tax-exempt bonds to finance the development or improvement of health care facilities.

Structure

DHSR has Raleigh and field based staff who support the following Sections: Acute and Home Care Licensure, Adult Care Licensure, Certificate of Need, Complaint Intake Unit, Construction, Health Care Personnel Registry, N.C. Medical Care Commission, Medical Facilities Planning Branch, Mental Health Licensure and Certification, Nursing Home Licensure and Certification, Office of Emergency Medical Services and Radiation Protection.

Division of Medical Assistance (DMA)

Purpose

The Division of Medical Assistance's (DMA) mission is to provide access to high quality, medically necessary health care for eligible North Carolina residents through cost-effective purchasing of health care services and products. DMA administers the Medicaid program to all eligible persons across the State by assuring cost-effective health care services are available through a sufficient supply of enrolled providers. The Division is responsible for establishing eligibility criteria, benefit coverage and rate setting methodologies within the context of federal requirements. DMA supervises the county administration of the Medicaid program, enrolls Medicaid providers, operates a certified Medicaid Management Information System (MMIS) and ensures program integrity through a variety of targeted approaches.

The Division also administers the NC Health Choice for Children Program, a state-federal health insurance program for uninsured children, in coordination with county departments of social services. At the national level, this program is referred to as the State Child Health Insurance Program (SCHIP).

Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS)

Purpose

The Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS) establishes, provides, monitors and advocates for programs of prevention, treatment and education to people with mental illness, substance abuse problems or developmental disabilities. Services are provided by private providers and managed through a system of Managed Care Organizations (MCO). The Division works closely with the Division of State Operated Healthcare Facilities, which manages all mental health, developmental disability and substance abuse facilities.

Structure

The Division's organizational structure is designed to implement the public mental health, developmental disability and substance abuse service system. There are five sections organized along functional lines:

- Community Policy Management
- Resource/Regulatory Management

- Advocacy and Customer Service
- Operations Support
- Clinical Policy

The Commission for Mental Health, Developmental Disabilities and Substance Abuse Services (Commission) provides guidance to the Division. The Commission's mission is to promote excellence in prevention, treatment and rehabilitation programs for persons with mental illness, developmental disabilities and substance abuse disorders in the State. The Commission has the authority to adopt, amend and repeal rules to be used in the implementation of state and local mental health, developmental disability and substance abuse service programs. The Commission also has the authority to modify specific storage, security, transaction limits and record-keeping requirements that apply to particular pseudoephedrine products.

Local Structure

Managed Care Organizations are agencies of local government, area authorities or county programs and are responsible for managing, coordinating, facilitating and monitoring the provision of mental health, developmental disabilities and substance abuse services and supports in the catchment area served.

Division of Public Health (DPH)

Purpose

The Division of Public Health's (DPH) mission is to protect, promote and preserve the health of North Carolinians. The Division administers programs covering an array of functions, including communicable diseases, occupational and environmental health, HIV/STD prevention and care, health promotion and disease prevention, preparedness and response, the statewide laboratory, nutrition, immunizations, oral health, women's health, early intervention, child health and quality improvement.

Structure

The Division of Public Health receives policy direction from the Commission for Public Health. Principal sections within the Division include the following: Women's and Children's Health Section, Oral Health Section, Administrative, Local and Community Support Section, Chronic Disease, Office of Minority Health, Injury Section, Epidemiology Section, State Laboratory for Public Health and Chief Medical Examiner.

Local Structure

Counties are served by local health departments. Each local health department is an autonomous unit of local government with governance by a board of health.

Division of Social Services (DSS)

Purpose

North Carolina has a Federally Mandated, State Supervised, County Administered, Social Services System. This means the federal government authorizes national programs and a majority of the funding and the State Government provides oversight and support, but it is the 100 local County Departments of Social Services that deliver the services and benefits.

The Division of Social Services (DSS) is responsible for administering, or supervising the administration of, certain social services programs including child protective services, foster care, adoption, child abuse prevention, Work First (TANF), food and nutrition services, child support enforcement, refugee services and energy assistance. With few exceptions,. The Division has the responsibility as the supervising agency to disburse funds for specific programs, ensure fiscal responsibility and develop and interpret law, rule and policy by providing consultation, training and technical assistance to the 100 county departments of social services and contractual private providers.

Structure

The Division of Social Services has Raleigh and field based staff. DSS is organizationally structured to support four major programs and four administrative support sections. The four major programs are Child Welfare Services, Work First, Food and Nutrition Services, and Child Support Enforcement (CSE). The administrative supports are Performance Reporting and Evaluation Management, Budget and Contracts, Program Compliance and Human Resources.

The Social Services Commission (SSC) provides guidance to the Division. SSC was statutorily created and has the power and duty to adopt, amend and rescind rules and regulations under and not inconsistent with the laws of the State and which are necessary to carry out the provisions and purposes outlined in the General Statutes.

Local Structure

The Division of Social Services serves as the supervising agency for the majority of the programs delivered by the 100 county departments of social services.

Division of Vocational Rehabilitation Services (DVR)

Purpose

The primary mission of the Division of Vocational Rehabilitation Services (DVR) is to promote employment and independence for persons with disabilities and to link them with the resources they need through customer partnership and community leadership. The Division provides services to eligible North Carolinians with disabilities to enhance their opportunities for successful employment and living as independently as possible. The program of service is designed to assess, plan, develop and provide vocational rehabilitation services to eligible individuals with disabilities consistent with their strengths, resources, priorities, abilities, capabilities, interests and informed choice. By providing services, the vocational rehabilitation program enables individuals with disabilities to prepare for and engage in gainful employment and/or living more independently. DVR is responsible for administering North Carolina's Vocational Rehabilitation Program, Independent Living Program, Assistive Technology Program, Disability Determination Services and Client Assistance Program.

Structure

The Division's key areas are: Program Policy, Planning and Evaluation; Community Services; Program Development and Outreach; Staff Development; Purchasing and Technology Services (Operations); Employment Services; Fiscal Services; Human Resources and Disability Determination Services.

The Vocational Rehabilitation Council and the Statewide Independent Living Council provide guidelines and advice relative to the development and expansion of vocational rehabilitation services and programs in an effort to maximize employability and independent living and in promoting legislation for individuals with disabilities.

Disability Determination Services (DDS)

Purpose

DVR, Disability Determination Services (DDS) has a contract with the Social Security Administration to receive applications from Social Security offices across the state to determine eligibility for Social Security Disability and Supplemental Security Income disability payments. DDS staff operates solely under federal rules and guidelines when determining eligibility for Social Security Disability.

Disability Determination Services adjudicates disability claims for Medicaid under the authority of a Memorandum of Agreement between DHHS and the Social Security Administration (SSA).

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